

## FULBROOK PARISH COUNCIL

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### MINUTES OF PARISH COUNCIL MEETING

**Date:** **Wednesday 17<sup>th</sup> April 2019 7.30 pm**

**Venue** Parish Church of St James the Great

**Present:**

Councillors:	Mr W Ingleby WI (Chairman)
	Mr P Burns PB
	Mr M Taylor MT
	Mr R Warner RW
Clerk:	Mrs J Glyde (Clerk/RFO)

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For convenience the following abbreviations may be used in some instances in these minutes.

FPC	Fulbrook Parish Council
OCC	Oxfordshire County Council
WODC	West Oxfordshire District Council
OALC	Oxfordshire Association of Local Councils
NALC	National Association of Local Councils
CFO	Communities First Oxfordshire (formerly ORCC, Oxfordshire Rural Communities Council)
CHA	Cottsway Housing Association
FaB WI	Fulbrook and Burford Women's Institute
TVP	Thames Valley Police

#### 1. **Declaration of Interests**

There have been no changes to Councillor's interests, and there were no interests to declare regarding items on the agenda.

#### 2. **Minutes of the meeting held on Monday 25th March 2019**

WI signed the minutes of the meeting held on Monday March 25th, 2019 as a true representation of the business conducted.

#### 3. **Finances**

- 3.1 The Financial Statement 1<sup>st</sup> March 2019 – 31<sup>st</sup> March 2019 was agreed by the meeting.
- 3.2 The FPC asset register to 31/03/2019 was agreed by the meeting
- 3.3 The Certificate of Exemption – AGAR 2018/19 Part 2 (page 3 of 6) was agreed by the meeting and signed by the Chairman and the RFO.
- 3.4 The Annual Internal Audit Report 2018/19 (page 4 of 6) was presented to the meeting by the RFO. There were no points of comment.
- 3.5 The Annual Governance Statement 2018/19 (page 5 of 6) was agreed by the meeting.
- 3.6 The Accounting Statement 2018/19 (page 6 of 6) was agreed by the meeting and signed by the Chairman, having been previously sign by the RFO.
- 3.7 The Analysis of variances (supporting statement) was discussed by the meeting and the differences noted.
- 3.8 The Bank reconciliation was discussed by the meeting. It was noted that there were 2 uncleared cheques at the end of the financial year 2018/2018.

3.9 The Notice of the period of the exercise of public rights was discussed at the meeting. The Clerk noted that these would not be displayed until 3<sup>rd</sup> June 2019.

4. **Annual Parish Meeting**

The APM will be held on May 20<sup>th</sup> from 7pm. A representative from Gigaclear has been invited to the meeting to clarify their role in the Broadband rollout.

The different societies in Fulbrook will be invited to the meeting to have a static display before the meeting to encourage new members.

5. **Date of Next Meeting**

May 20<sup>th</sup> meeting to include APM from 7.00 pm