

FULBROOK PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

Date: Monday 15th July 2019 7.30 pm

Venue Parish Church of St James the Great

Present:

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| Councillors: | Mr W Ingleby WI (Chairman) |
| | Mr P Burns PB |
| | Mr M Taylor MT |
| | Mr R Warner RW |
| Clerk: | Mrs K Kekwick (Clerk/RFO) |
| | 4 Parishioners were present |

Apologies:

| | |
|-----------------|-------------------------|
| OCC Councillor | Mr N Field-Johnson NF-J |
| WODC Councillor | Mr D Cotterill DC |

For convenience the following abbreviations may be used in some instances in these minutes.

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| FPC | Fulbrook Parish Council |
| OCC | Oxfordshire County Council |
| WODC | West Oxfordshire District Council |
| OALC | Oxfordshire Association of Local Councils |
| NALC | National Association of Local Councils |
| CFO | Communities First Oxfordshire (formerly ORCC, Oxfordshire Rural Communities Council) |
| CHA | Cottsway Housing Association |
| TVP | Thames Valley Police |

1. Public Participation

1.1 Climate Emergencies: MT suggested FPC shows solidarity with the national consensus on climate change. Raise public awareness - promote cycling, save paper for example. Will submit an action plan at the next meeting. PB offered assistance.

MT

1.2 Dog fouling: Clerk has given a sign to be put up at site of fouling.

1.3 Vandalism: Signs have been pulled up and plants stolen. Letter to be sent to PCSO Darren Moulding requesting a number of early morning visits to Fulbrook. RN reported the offences but never received any response from the PCSO.

CLERK

1.4 Memorial bench request: FPC has been asked by Vanessa Learoyd-Elliott for permission to place a memorial bench on Beech Grove, near Beech Grove Farm. This to commemorate Peggy Hayward, last person from the Fulbrook family to be buried here. Agreed to ask permission of the owners of the land, in this instance the Highways Agency/WODC. Family to send grid reference to Clerk.

CLERK

1.5 RW has confirmed that the FPC noticeboard that was wobbly has now been repaired.

2. Declaration of Interests

There have been no changes to Councillor's interests, and there were no interests to declare regarding items on the agenda.

3. Vacancy on Parish Council

MJ Thompson inducted as new fulltime Councillor.

4. Minutes of Meeting held 20th May 2019

WI signed the minutes of the meeting held on Monday May 20th, 2019 as a true representation of the business conducted.

5. Matters Arising

5.1 WI has carried out weekly checks of the Playpark in April, May and June. Agreed that inspection would be moved to a monthly visit as from July. WI will carry out July and August, RW will take over from September.

5.2 Storage space at Seven Lands Farm: letter received from Tim Pearce for storing FPC property. Rate of £1 per annum for the space has been offered so as to house a movable container no more than 10 feet x 8 feet. RW proposed motion to accept and this was seconded by PB. Motion agreed. In the interim the 2 filing cabinets to be temporarily housed in Kekwick office in Milton. Clerk to arrange for document to be signed by two councillors and returned to Tim Pearce.

CLERK

5.3 JG had checked with the insurance company and Clerk confirmed that the marquee is covered in the insurance schedule.

5.4 Clerk to submit planning application comments to WODC.

6. Reports from County and District Councillors

Written reports submitted to FPC, these to be placed on the website.

CLERK

7. Financial Statement

Financial statement agreed at the meeting. MT and Clerk to carry out a bank reconciliation check.

8. Footpath Warden

Jane Allan (JA) is the Footpath Warden, this via the Cotswold Voluntary Wardens/AONB. They will report on any issues, carry out small maintenance jobs such as hedge laying and tree planting. Westhall Hill footpath mentioned, that is cut twice a year by McKrakens. This footpath is used regularly by Fulbrook residents.

There has been a request to relocate a footpath in Westhall Hill: visit by WI and JA to inspect and report back.

WI

9. Planning

FPC has received two planning applications for consideration:

9.1 Gable Cottage, Dolphin Lane: 19/01760/HDD - Concern expressed regarding logistics of job due to size of the new proposed building work and the confined surrounds of the property. Will cause significant congestion in the area.

9.2 Star Cottage, Meadow Lane: Ref. No: 19/01715/HHD – Erection of oak-framed studio

Clerk to submit comments to WODC when received from Councillors

Clerk

10. Highways – speeding

TVP have not adopted the National Scheme and this means there is no official support for any FPC Speedwatch scheme. This results in a safety issue for people running the scheme.

TVP have offered to lend the appropriate equipment, but will not follow up with prosecutions or letters for any offenders caught. There is also the time involved in borrowing and returning the equipment. It makes this option impractical.

The conclusion is that Speedwatch is to remain on hold until circumstances change.

11. Amenities

11.1 Village clean-up to take place the weekend before Armistice Day, Saturday 9th of November 2019.

11.2 Carol singing 18th December 2019. Request to consider perhaps using the marquee somewhere in the village in order to offer mulled wine etc. and make the signing more of an event. Perhaps near the War Memorial on the Carpenters Arms carpark?

11.3 Cheque for £200 received from MT for sale of box hedging which was sold via RN.

11.4 Request by MT for new members on the Amenities Committee.

12. Date of next meeting

September 23rd 2019 at 7:30pm