

FULBROOK PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

Date:	Monday 23rd July 2018 7.30 pm	
Venue	Parish Church of St James the Great	
Present:	Councillors:	Mr W Ingleby WI (Chairman) Mr P Burns PB Mt R Warner RW
Apologies:	Clerk:	Mrs J Glyde (Clerk/RFO)
	Councillor:	Mr M Taylor MT

For convenience the following abbreviations may be used in some instances in these minutes.

FPC	Fulbrook Parish Council
OCC	Oxfordshire County Council
WODC	West Oxfordshire District Council
OALC	Oxfordshire Association of Local Councils
NALC	National Association of Local Councils
CFO	Communities First Oxfordshire (formerly ORCC, Oxfordshire Rural Communities Council)
CHA	Cottsway Housing Association

1. Public Participation

There were no matters raised under public participation.

2. Declaration of Interests

- 2.1 There have been no changes to Councillor's interests, and there were no interests to declare regarding items on the agenda.

3. Minutes of the meeting held on Monday 14th May 2018

- 3.1 WI signed the minutes of the meeting held on Monday May 15th, 2018 as a true representation of the business conducted.

4. Matters arising

- 4.1 Grass cutting contractor, Steve McCracken confirmed that the area of grass at the bottom of Westhall Hill would be included in the normal cut.
- 4.2 WI contacted the contractor for the War memorial who has completed the repair.
- 4.3 Clerk sent a cheque to the insurance company.
- 4.4 Clerk submitted comments to WODC objecting to the Bluebell Cottage planning application, 18/01079/FUL
- 4.5 Clerk has not placed Privacy Policy on website as there had been a technical problem. This will be completed shortly.
- 4.6 Clerk invited local PCSO, Darren Moulding to attend the Annual Parish Meeting. PCSO attended and spoke about Community Speedwatch.

Clerk

5. Reports from County/District Councillor

There were no reports submitted by either the District or County Councillor.

6. Financial Statement

- 6.1 The Financial Statement for the period 1st April 2018 to 30th June 2018 was agreed by all.

7. Planning

- 7.1 Decision granted: 18/01079/FUL – Bluebell Cottage, Upper End
 7.2 Applications submitted: 18/01364/FUL, Owl Barn, Beech Grove,
 18/01660/HHD – Fulbrook Manor, Upper End

8. Highways - Speedwatch

- 8.1 WI explained that he and RN (Richard Newport, Fulbrook Speedwatch administrator) have received many communications from the local PCSO regarding the problems Thames Valley Police (TVP) now seem to have with Speedwatch in the local area. These do not seem to be clear issues, as it concerns the insurance, type of speed gun used and a Home Office directive.
Clerk to invite PCSO Moulding to next FPC meeting to clarify these issues. Clerk

9. Amenities

- 9.1 Playpark: Following the recent Playpark safety inspection RW proposed purchasing new rubber seats for the small swings in the playpark.
RW to purchase and replace rubber seats on swings in Playpark RW
- 9.2 There was discussion about extending the existing Play facilities in Fulbrook by using the field next to the Playpark.
WI to discuss proposals with existing owner of land to see if purchase or rental of field is suggested. WI

10. Date of Next Meeting

- 10.1 Next meeting of FPC Monday September 17th 2018 in the FMP at 7.30 pm

Fulbrook Parish Council				
Budget Summary - 2018/19				
Date 30/06/2018				
INCOME (ex VAT)		EXPENDITURE (ex VAT)		
	Budget18/19	Actual @ 30/06/2018	Budget 18/19	Actual @ 30/06/2018
Precept	£4,500.00	£2,211.50	Wages	£2,616.00
Interest	£20.00	£0.00	Grass Cut	£1,400.00
Agency (OCC)	£1,174.00	£1,173.93	Admin	£500.00
Grants / Donations	£100.00	£38.50	Church Rent	£105.00
Other Fund Raising	£0.00	£0.00	Audit	£20.00
Fees	£0.00	£0.00	Insurance	£600.00
War Memorial	£0.00	£0.00	War Memorial	£0.00
Transfer From Savings	£1,238.00	£0.00	ROSPA	£66.50
VAT Error by HMRC	£0.00	£1,237.78	Play Park	£500.00
			Donations	£725.00
			Contingency	£500.00
			Capital	£0.00
PARISH COUNCIL	£7,032.00	£4,661.71	PARISH COUNCIL	£7,032.50
				£2,672.81
SURPLUS / DEFICIT for 2018/19		BUDGET -£0.50	ACTUAL	£1,988.90
AMENITIES	£0.00	£1,541.29	AMENITIES	£0.00
				£58.31
SURPLUS / DEFICIT for 2018/19		BUDGET £0.00	ACTUAL	£1,482.98
TOTAL	£7,032.00	£6,203.00	TOTAL	£7,032.50
				£2,731.12
SURPLUS / DEFICIT for 2018/19		BUDGET -£0.50	ACTUAL	£3,471.88

Fulbrook Parish Council						
Financial Statement : 1st Apr to 30th Jun 2018						
TSB balance carried forward 31st Mar 2018:		£5,538.51				
Date	Cheque	To Whom Paid	Particulars of Payment	Credit		Debit (incl VAT)
26/04/18	BACS	WODC	Precept and grant	£2,250.00		
24/04/18	BACS	HMRC	VAT refund	£1,237.78		
01/05/18	BACS	HMRC	2nd VAT refund (HMRC error)	£1,237.78		
04/05/18	500055	Carpenters Arms	Marquee hire	£50.00		
03/05/18	500056	OCC	Grass cutting payment	£1,173.93		
14/05/18	500057	Amenities	Plant sale takings	£1,353.79		
31/05/18	500058	Amenities	More plant sale takings	£137.50		
19/04/18	1266	Mr J Yeatman	Internal audit			£30.00
26/04/18	1267	Mr A Titcomb	Playpark grasscutting			£15.00
14/05/18	1269	Mr M Taylor	Urn			£69.97
14/05/18	1268	McCrackens	Grass cut 1			£114.00
16/05/18	1270	Came and Company	Insurance premium 2018/19			£345.23
31/05/18	1271	Mr A Titcomb	Playpark grasscutting			£15.00
07/06/18	1272	HMRC	VAT refund x2 refunded			£1,237.78
10/06/18	1273	McCrackens	grass cut 2 & 3			£216.00
24/06/18	1274	Mrs JA Glyde	Clerk's wages 1st qtr			£523.20
24/06/18	1275	HMRC	PAYE Clerk's wages			£130.80
28/06/18	0001	Mr A Titcomb	Playpark grasscutting			£15.00
28/06/18	0002	Mrs L Newland(T/A On the Hoof)	Refreshments for APM			£102.96
TSB balance carried forward 31st Mar 2018:				£5,538.51		
Add Credits				£7,440.78		
Sub Total				£12,979.29		
Less Debits				£2,814.94		
Total				£10,164.35		
NS&I Account *** 952				£4,926.90		
Interest 2018				£0.00		
Totals				£4,926.90		
TOTALS In Accounts @ 30th Jun 2018:						
TSB (calculated as above)				£10,164.35		
NS&I *** 952				£4,926.90		
TOTAL				£15,091.25		

Signed

Chairman, Fulbrook Parish Council

Date