

## FULBROOK PARISH COUNCIL

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### MINUTES OF PARISH COUNCIL MEETING

<b>Date:</b>	<b>Monday 19<sup>th</sup> November 2018 7.30 pm</b>	
<b>Venue</b>	Parish Church of St James the Great	
<b>Present:</b>	Councillors:	Mr W Ingleby WI (Chairman) Mr P Burns PB Mr R Warner RW
	WODC:	Mr D Cotterill DC
	Parishioner:	Mr R Newport RN Mr P Glyde PG
	Clerk:	Mrs J Glyde (Clerk/RFO)
<b>Apologies:</b>	OCC:	Mr N Field-Johnson N F-J
	Councillor:	Mr M Taylor MT

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For convenience the following abbreviations may be used in some instances in these minutes.

FPC	Fulbrook Parish Council
OCC	Oxfordshire County Council
WODC	West Oxfordshire District Council
OALC	Oxfordshire Association of Local Councils
NALC	National Association of Local Councils
CFO	Communities First Oxfordshire (formerly ORCC, Oxfordshire Rural Communities Council)
CHA	Cottsway Housing Association

#### **1. Public Participation**

- 1.1 RN told FPC that he is in the process of applying for Planning permission for a modest development of 4 houses on the land adjacent to Fulbrook Playpark. He has had a site visit with WODC.
- 1.2 Clerk has been notified by a parishioner that the dog waste bin in Garnes Lane is not being emptied in the usual way. Clerk has already raised this with WODC and will monitor to ensure the collections recommence.

#### **2. Declaration of Interests**

- 2.1 There have been no changes to Councillor's interests, and there were no interests to declare regarding items on the agenda.

#### **3. Minutes of the meeting held on Tuesday 25th September 2018**

- 3.1 WI signed the minutes of the meeting held on Tuesday September 25th, 2018 as a true representation of the business conducted.

#### **4. Matters arising**

- 4.1 Clerk has arranged a meeting between Mr R Courts, MP and FPC regarding Community Speedwatch on Friday 24<sup>th</sup> November
- 4.2 Clerk has logged lighting failures on the Fix my Street website.
- 4.3 Clerk has contacted NS&I and changed the FPC signatories.
- 4.4 The new Playpark lease has been signed by FPC and a cheque for the next seven years payment has been forwarded to CHA. The lease has not been returned by CHA yet.
- 4.5 The extra rubbish from the village clear-up was collected by WODC.

Signed

Chairman, Fulbrook Parish Council

Date

## 5. Reports from County/District Councillor

- 5.1 N F-J has submitted a report which is attached to these minutes.  
DC told FPC that a trial 18-month restriction for 7.5 tonne lorries on Burford High Street has been approved at county level. Burford Town Council has to find £50,000 to pay for the necessary signage Local companies, buses and local deliveries will have an exemption.  
The detailed plans for the Shilton Road development in Burford are being submitted. 18/03035/RES.  
Plans to expand the Guildenford car-park in Burford are being considered. This will create another 168 car parking spaces.

## 6. Financial Statement

- 6.1 The Financial Statement for the period 1<sup>st</sup> September 2018 to 31<sup>st</sup> October 2018 was agreed by all.

- 6.2 FPC agreed to make donation as follows: -  
Fulbrook Church £550 (includes £105 rent)  
Burford Library £55  
Citizens Advice West Oxfordshire £60  
Air Ambulance Trust £60  
Volunteer Link-Up £60

**Clerk to arrange payment of above donations**

Clerk

- 6.3 It was agreed to raise clerk's salary by 1% to £11 per hour from April 2019.  
6.4 The budget for 2019/2020, previously circulated to councillors, was agreed by the meeting. A copy is attached to these minutes.  
6.5 It was agreed to set the precept for 2019/2020 at £4,600.

**Clerk to complete and submit precept documents when received from WODC.**

Clerk

## 7. Planning

- 7.1 There are no planning applications under consideration for FPC at present.

## 8. Highways - Speedwatch

- 8.1 FPC has a meeting to discuss Speedwatch and the problems experienced with MP Mr R Courts on Friday November 24<sup>th</sup>.  
**WI to report to FPC on meeting.**  
8.2 Clerk reported that there are issues with 3 different street lights in the village, which have been logged with OCC.

WI

## 9. Playpark

- 9.1 It was agreed to purchase a new marquee, 8m x4m for the village using Amenities funds. It is anticipated that the costs will be kept under £750.  
**MT to purchase new marquee for FPC.**  
9.2 MT had submitted a report for Amenities prior to his absence which is attached to these minutes.  
9.3 **RW volunteered to complete Playpark inspections for until end of March 2019**  
9.4 **Clerk to add inspections to the agenda for the FPC meeting in March 2019**

RW

Clerk

## 10. Date of Next Meeting

January 28<sup>th</sup>, 2019 – 7.30 pm

## **REPORT TO FULBROOK PARISH COUNCIL SEPTEMBER 2018 FROM CLLR NICHOLAS FIELD-JOHNSON**

### **GENERAL OCC REPORT**

#### **NEW PARTNERSHIP APPROVED BY OCC AND CHERWELL DISTRICT COUNCIL**

Councillors at OCC and Cherwell District Council have approved a proposal for a partnership between the two local authorities, including the appointment of a joint chief executive. The partnership arrangement will offer long-term opportunities to join up services for residents, reduce the costs of providing services, and secure investment in Cherwell to enable the continued growth in homes and jobs. The partnership proposal came after the financial problems in Northamptonshire County Council, which has implications for Cherwell's existing partnership with South Northamptonshire Council, created an opportunity to explore closer joint working. The joint arrangement was approved by county councillors on 10 July and Cherwell councillors on 16 July, and will come into effect on 1 October. Partnership arrangements under a single chief executive will make joint working more effective and deepen the partnership arrangements. Spatial and transport planners already work closely together on schemes related to housing and infrastructure, and that will be made day-to-day working simpler as they are working to a single chief executive. Following a formal internal recruitment process, Yvonne Rees, the current chief executive of Cherwell and South Northamptonshire councils has been appointed to the new post of joint chief executive of Oxfordshire and Cherwell councils, with a start date of 1 October. The post of county council chief executive, currently occupied by Peter Clark, will be made redundant.

#### **STUDENTS RECEIVE A-LEVEL RESULTS ACROSS OXFORDSHIRE**

Thousands of students are preparing to take their crucial next steps after receiving A-Level results at schools and colleges across Oxfordshire last month. Confirmed pass rates for the county as a whole will be confirmed when national figures are published later this year. In the previous two years the key benchmark of two or more A-Levels at the A\*-E pass rate was achieved by around 95 per cent of students. For anyone unsure of their next steps after A-Level or GCSE exam results, further help can be found at the Oxme website and through the National Careers Service which has a helpline number - **0800 100 900**. Throughout the results period and beyond, county council staff will be available via the web chat service on the Oxme website or over the phone (**01865 328460**) to talk to young people and parents about the wide range of learning and employment opportunities available in Oxfordshire for 16-19-year-olds, and to help with applications. Details of drop-in sessions can also be found on the council's website.

#### **OCC COUNTS THE COST OF THE CARILLION COLLAPSE**

OCC is carrying out a detailed review of the costs and liabilities related to its properties following the Carillion collapse so that a robust financial plan can be considered by councillors in the autumn and included in the council's budget. Carillion provided services on behalf of OCC including maintenance of council

buildings; property services, and building work such as school extensions. OCC made a net payment of £10.6m at the end of December 2017 to Carillion to cover work already completed as part of the final settlement to end the contract with the company, limiting any future financial liability. However, the costs of dealing with ongoing construction and property maintenance problems following the Carillion collapse have not yet been calculated but are expected to be “very significant”. Surveys to assess defects in buildings including schools are continuing across the county council’s properties. Compliance with health and safety requirements is also being considered, with any safety issues that emerge being dealt with quickly.

### **CONTINUED IMPROVEMENT IN DELAYED TRANSFER OF CARE NUMBERS**

The latest published figures on people who are unnecessarily in hospital while they await confirmation of care arrangements have been published. The figures for June 2018 show that on average 90 Oxfordshire residents had their hospital discharge delayed. This is 9% fewer than in May and less than half the number of people delayed than the same time last year. Oxfordshire’s delays figure trajectory continues to be better than national improvement with a 0.3% improvement in the last month and a drop of a quarter in the last year.

### **ACTIVE AND HEALTHY TRAVEL ENCOURAGED BY OCC**

Commuters returning to work after the holiday period are being encouraged to walk or cycle, for all or part of their journey, by OCC. The council is championing healthy alternatives to the car, which will also help to reduce congestion and pollution on the county’s roads. Exercise is widely recognised as one of the best ways to improve physical and mental health. Daily physical activity lowers the risk of depression and dementia by around 30 per cent according to the Department of Health. Exercise also reduces the likelihood of cardiovascular disease, coronary heart disease and strokes. The council has appointed an active and healthy travel officer, using central government funding, to assess existing walking and cycling routes. Priority will be given to improvements and maintenance schemes designed to encourage active travel and reduce pollution. Over 85,000 new jobs and 100,000 new homes are planned in Oxfordshire by 2031. The council is committed to ensuring that as the population grows, infrastructure is in place to encourage healthy travel options. Streets and spaces will be developed to put first the needs of pedestrians and cyclists. OCC’s Cycling Champion, Councillor Suzanne Bartington, said: *“Active travel is win, win, win - for health, the environment and local economy. I encourage Oxfordshire residents to try foot or bike even for only part of their journey and feel the positive benefits for themselves.”* For further information about the benefits of active travel, visit the website: [www.oxfordshire.gov.uk/whycycle](http://www.oxfordshire.gov.uk/whycycle)

## Events since last update

The Village clear up on 10 November was very well attended, which meant that the village was looking its best for Armistice day. The tea and cake afterwards were also very welcome and all deserve a big thank you for their efforts.

## Income & Expenditure – 2018 / 19

The schedule below shows the funds raised in 2018 / 19 and the use of those funds, compared to the full year 2017 / 18.

£	2018 /19 Apr-Oct	2017 /18 Full Year
<b>Income</b>		
Plant Sale	1,491	1,284
Donation (Marquee)	100	
<b>Total</b>	<b>1,591</b>	<b>1,284</b>
<b>Expenditure</b>		
Amenity Projects	392	910
Play Park	90	
Play Park Lease (7 Years)	350	
<b>Total</b>	<b>1,182</b>	<b>910</b>
<b>Net Surplus / (Deficit)</b>	<b>840</b>	<b>374</b>

## Events 2018 / 19

18 December 2018                      Christmas Carols

Next year we would like to hold a fete / community event and will be canvassing opinion around the village over the next few weeks. The initial questionnaire will be distributed with the Fulbrook Newsletter later this month.

## Fund Raising Aims – 2019 / 20

Play Park refurbishment                      £500 (this could increase substantially if we go ahead with the Play Park extension)  
Community Events                              £300

## Planned / Proposed events

Village Cleanup                      April 2019  
Plant Sale                              May 2019  
Fete                                      To be decided (between June and September)  
Village Cleanup                      November 2019

### Income & Expenditure – 2019 / 20 Budget

The schedule below shows the Income and Expenditure Budget for 2019 /20 compared to the latest projection for 2018 / 19.

£	2019/20 Budget	2018 /19 Prjn
<b>Income</b>		
Plant Sale	1,000	1,491
Donation (Marquee)	50	100
<b>Total</b>	<b>1,050</b>	<b>1,591</b>
<b>Expenditure</b>		
Amenity Projects	300	1,000
Play Park	500	90
Play Park Lease (7 Years)	-	350
<b>Total</b>	<b>800</b>	<b>1,440</b>
<b>Net Surplus / (Deficit)</b>	250	151

Malcolm Taylor

17 November 2018

**BUDGET 2019/2020****Budget Summary**

Balance Brought Forward@ March 31 <sup>st</sup> 2018	5,538.51
Less estimated expenditure to March 31 <sup>st</sup> 2019	6,716.73
Sub total	(-1,178.22)
Plus estimated income to March 31 <sup>st</sup> 2019	<u>7,265.22</u>
Estimated balance at 31 <sup>st</sup> March 2019	<b><u>£6,087.00</u></b>
Less estimate expenditure 19/20	6,776.50
Sub total	(-689.50)
Plus estimated other income 19/20	<u>2176.50</u>
Sub Total	1,487.00
Plus recommended precept	<u>4,600.00</u>
Estimate balance March 2020	<b><u>£6,087.00</u></b>