

## FULBROOK PARISH COUNCIL

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### MINUTES OF PARISH COUNCIL MEETING

<b>Date:</b>	<b>Monday 25<sup>th</sup> September 2017 7.30 pm</b>	
<b>Venue</b>	Parish Church of St James the Great	
<b>Present:</b>	Councillors:	Mr Walford Ingleby WI (Chairman) Mr Peter Burns PB Mrs L Newland LN Mrs Patricia Picking PP
	Clerk:	Mrs Jo Glyde (Clerk/RFO)
	WODC Councillor:	Mr D Cotterill DC
	3 parishioners attended the meeting	
<b>Apologies:</b>	Councillor	Mr R Warner RW Mr N Field-Johnson NFJ
	OCC	

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For convenience the following abbreviations may be used in some instances in these minutes.

FPC	Fulbrook Parish Council
OCC	Oxfordshire County Council
WODC	West Oxfordshire District Council
OALC	Oxfordshire Association of Local Councils
NALC	National Association of Local Councils
CFO	Communities First Oxfordshire (formerly ORCC, Oxford shire Rural Communities Council)

#### 1. Public Participation

- 1.1 PP raised concerns about the cutting of the grass at the bottom of Westhall Hill.  
**WI will ask the landowner who cuts the grass to take it a little lower** WI
- 1.2 The grass in the Playpark needs attention before the end of the season, see 6.2 below.
- 1.3 WI received seven telephone calls from parishioners who were concerned about the manure spreading on the fields behind Westhall Hill which seemed to last for about a week throughout the village.  
**WI discussed issue with the farmer concerned who will try to adapt the practice in the future, so as not to cause a problem.**
- 1.4 Mr Tim Pearce stated that he is putting up a metal sign at the entrance to his field, at the end of Garnes Lane, reminding those who are permitted to walk in this area that it is not a Public Right of Way. The gate will also be closed on occasion, and access not permitted, when the farms has other activities such as shooting, spraying etc.

#### 2. Declaration of Interests

- 2.1 There have been no changes to Councillor's interests, and there were no interests to declare regarding items on the agenda.

### 3. Minutes of the meeting held on Monday 17<sup>th</sup> July 2017

- 3.1 WI signed the minutes of the meeting held on Monday July 17<sup>th</sup> 2017 as a true representation of the business conducted. Proposed by LN and seconded by PB

### 4. Matters arising

- 4.1 WI raised the issue of dog fouling in the churchyard with a member of the PCC. However there does not seem to have been an improvement.  
**Clerk to e-mail PCC Secretary and ask what improvements could be made to tackle this issue.**

Clerk

- 4.2 RW has removed damaged bench on Cockland's Hill.

- 4.3 Clerk e-mailed the OC Councillor regarding the 30/40 mph speed limits in Fulbrook.

- 4.4 See 6.2 below

- 4.5 WI wrote an article for the Fulbrook News regarding a second VSA for the village. There has been no response yet from villagers following publication.

- 4.6 See 8 below

- 4.7 See 9 below

### 5. Reports from District and County Councillors

A copy of the reports from DC and NFJ is attached to these minutes.

### 6. Financial Statement

- 6.1 The Financial Statement for the period 1<sup>st</sup> July to 31<sup>st</sup> August 2017 was agreed by all.

- 6.2 Councillors are disappointed by the standard of grass cutting achieved in the Playpark this season. It was agreed to pay Mr S Bishop half of last year's fee and to ask him to ensure the Playpark was properly cut before the end of the season.

**Clerk to write to Mr Bishop and explain what action is necessary. Clerk to send a £70 cheque, half of last year's fee, with the letter.**

Clerk

- 6.3 Clerk has completed the FPC War Savings charity return on the new Government website.

- 6.4 The external audit for FPC for the year 2016/2017 has been received from the external auditors, BDO, and there have been no items of comment.

- 6.5 The clerk explained that there is £1172 available from the refund of VAT. If it is reclaimed now it may mean that the remainder created for the current financial year cannot be claimed back, as it will probably be under £100. It was decided that as FPC does not need this money at present it will reclaim in the usual pattern, next April 2018, at the start of the new financial year.

### 7. Burford 7.5 tonne Lorry Weight consultation

DC explained the problems of air pollution, damage to historic buildings and the local tourist trade caused by the large number of heavy lorries travelling though Burford each day. It was agreed that certain local businesses need to use haulage firms to operate successfully.

**Clerk to send comments to the consultation by e-mail supporting the restriction and encouraging the use of intelligent signage to help lorry drivers make sensible decisions as to the correct route to take.**

Clerk

### 8. Highways -speeding

WI has visited the Thames Valley Police team at Kidlington. He was advised that Fulbrook might want to investigate becoming involved in the Community Speedwatch project.

**Clerk to contact local community police team and ask for details of the Community Speedwatch project**

Clerk

9. **War memorial**

The work on the War Memorial (WM) is complete, the contractor Harristone has been paid and the grant from the War Memorials Trust (WMT) has been paid into FPC bank account. Clerk has sent a receipt of the grant to the WMT. One of the conditions of the grant is to maintain the WM. It was agreed that PP would arrange an inspection of the WM during each village Spring Clear up. **PP proposed that FPC thank Mr Gavin Beveridge for all his efforts in ensuring that this project was completed on time and on budget. Clerk to draft a letter for WI to sign.**

Clerk

10. **Amenities**

Mr Malcolm Taylor has come forward to chair the Amenities group. He has had meetings with Mrs M Thomson regarding the handover of the chairmanship. He will attend meetings to discuss future projects and to suggest how the money raised by Amenities activities may be spent. The final decision will lie with FPC.

11. **Renewal of Cottsway lease for Fulbrook Playpark and land at Orchard Row.**

It was agreed that a project of this importance to the village should be managed by the Chairman, WI.

**Clerk to contact Cottsway in the first instance to establish who to contact.**

Clerk

12. **Date of Next Meeting**

Next meeting of FPC Monday November 13<sup>th</sup> in the FMP at 7.30 pm

## **Fulbrook PC mtg – 25 Sept 2017.**

### **WODC Councillor Report**

1. Blue topped recycling bins and informative booklets have been delivered and posted so that everyone should have them ready for the new Ubico waste and recycling contract starting 1<sup>st</sup> October.

Ubico Ltd is the council owned waste collection company which has been collecting green waste since April. They will collect all waste and recycling from 1<sup>st</sup> October.

The booklets indicate that certain items collected at present, fly away plastics, will not be collected in future. Fly away plastics cannot be recycled but WODC paid extra, £180,000 per annum, for them to be collected as they were a doubtful item in the early days and WODC also wanted to prevent them littering the streets. Now they will go into the Household bins and be sent to the incinerator.

However, the range of items which can be collected has been extended.

2. Publica will be launched on 1<sup>st</sup> November 2017 and all staff in WODC will transfer to the new company. Publica is a Tekal company owned by the Councils it serves. These are Cotswold, Forest of Dean, West Oxfordshire DCs and Cheltenham BC. These Councils will retain their independence and identity but WODC will only own 25% of Publica.

Publica will also provide services through Cheltenham Trust, Cheltenham Borough Homes ALMO and Ubico the environmental company.

The overall objective is to save money.

3. New Data Protection Regulations mean that all towns and parish councils should have a Data Protection Officer appointed in the future. The main tasks will be:

- Dealing with subject access requests and rights to be forgotten requests;
- Reporting data breaches to affected subjects;
- Implementing and updating policies and procedures;
- Dealing with enquiries and complaints from data subjects.

OALC recognises the impact this will have on town and parish councils where many clerks and councillors use home computers for council work. OALC has commissioned Liz Howlett, a solicitor, to write a brief for member councils.

Derek Cotterill

25 September 2017

## **REPORT TO FULLBROOK PARISH COUNCIL SEPTEMBER 2017 FROM CLLR NICHOLAS FIELD-JOHNSON**

### **GENERAL OCC REPORT**

#### **KEY PROJECTS AROUND GROWTH AND INFRASTRUCTURE REACH CRITICAL POINTS**

Key projects informing how Oxfordshire grows and develops in the coming years will reach critical points in September. They are:

**The Oxfordshire Infrastructure Strategy** - led by Oxfordshire County Council (OCC) on behalf of the Oxfordshire Growth Board, the strategy will be considered for board approval on 26 September by Oxfordshire's six councils, who collectively deliver projects from the government's City and Growth Deals. Public consultation on the strategy's prioritisation framework concludes on 3 September.

**Housing Infrastructure Fund** - bids totalling up to £500m will be made by OCC, with the support of the Growth Board, to the government's HIF by 28 September.

**Oxfordshire Growth Board** will decide on the business case for a spatial plan for Oxfordshire.

**Place Based Proposal** – negotiations are underway with government to agree a package for Oxfordshire that will help unlock housing and increase productivity through a number of freedoms and flexibilities. The initial proposal is due to be with DCLG by 6 September and an MP briefing session will be arranged to provide an overview of the proposal.

#### **CONGRATULATIONS AND SUPPORT FOR YOUNGSTERS AFTER EXAMS**

Congratulations to all students who achieved their objectives after receiving GCSE, AS and A-Level exam results last month. For those who got their desired grades, and those who would like support, OCC is giving advice for 16 to 19-year-olds about staying in learning, finding a job or starting an apprenticeship. Throughout the results period and beyond, staff will be available via the web chat service on the Oxme website to talk to young people and parents about the wide range of learning and employment opportunities available in Oxfordshire, and to help with applications. Information can be accessed via a dedicated page on the Oxme website [www.oxme.info/resultsday](http://www.oxme.info/resultsday)

#### **CHANGES TO DAYTIME SUPPORT**

As demand for social care grows, OCC needs to make sure there is a secure core service in place for the future. To achieve this OCC is introducing a new daytime service. This follows a review of adult daytime support and a public consultation. From 1 October OCC's Health and Wellbeing and Learning Disability Daytime Support Services will be replaced by a new Community Support Service. This will be delivered from eight centres: Abingdon, Banbury, Bicester, Didcot, Oxford, Wallingford, Wantage and Witney. Everyone with eligible care needs for daytime support is guaranteed to receive a service and can choose to receive this from OCC. Most day services in Oxfordshire are provided by community groups - three-quarters of these receive no council funding and continue to flourish. The vast majority of the 47 voluntary sector day services that have received funding from OCC have been awarded transitional grants. Further grants will be available in the future. Many people who use daytime services have multiple needs and the Community Support Service buildings will be used by all service user groups with staff providing personalised support to meet individual

needs. By introducing these changes OCC is making sure that the services are in place for the people that need them most. Further information is available at <https://www.oxfordshire.gov.uk/cms/news/2017/mar/changes-daytime-support>

## **HOUSEHOLD WASTE RECYCLING CENTRE UPDATE**

As detailed in the July Parish Report, OCC has signed a new Household Waste Recycling Centre (HWRC) contract that secures all seven sites in the medium term, with no change to the sites opening hours or days. Banners and leaflets are now on site at all seven HWRCs, informing local residents that there will be a change in non-household waste charges from the 1st October. The existing DIY 1,2,3 for free scheme is being replaced by a small fixed fee per item of £1.50 for non-household waste. Tyres and plasterboard will also be charged for at an affordable rate. OCC is not obliged to provide residents with a disposal site for non-household waste. However, in the HWRC public consultation carried out in summer 2016, 91% of responses indicated that residents would prefer to pay to deposit non-household waste as a way of saving money and protecting other council services. Soil, rubble, hard-core, plasterboard (gypsum) other DIY type items are classified as construction waste, not household waste, and are expensive for OCC to dispose of. OCC recognises that many householders carry out small DIY projects from time to time, and by applying a small charge this allows HWRCs to continue accepting these discretionary types of non-household waste. Non-household or DIY items, as a general rule are materials created from the construction, demolition, alteration or repair of a home or garden. Residents can still dispose of all their household waste free of charge at any of the county's HWRCs. Also new in October 2017 will be a bin for recycling hard plastics. After a successful trial at Dix and Alkerton HWRCs, items such as plastic garden furniture and children's toys will be collected and recycled from all sites. PCs may want to remind residents that all HWRCs are open until 8pm on Thursdays until 1 October 2017. More information about the changes is available online at [www.oxfordshire.gov.uk/chargeablewaste](http://www.oxfordshire.gov.uk/chargeablewaste) and <http://news.oxfordshire.gov.uk/new-household-waste-recycling-centre-contract-for-oxfordshire-announced/>

## **SOUTH OXFORDSHIRE HOME CARE AGENCY RATED “OUTSTANDING”**

A home care provider in Oxfordshire has been rated as “Outstanding” by the Care Quality Commission (CQC), confirming that the county is ahead of national averages. George Springall Homecare is a domiciliary care (home care) agency providing support and care to people in their own homes in the South Oxfordshire area - currently with clients in Wallingford, Botley, Steventon, Shippon, Standlake, Abingdon and Berinsfield. Following an inspection earlier this year it has been given the CQC's top rating of “Outstanding” – which is rarely awarded. The other possible ratings following an inspection are “Good”, “requires improvement” or “inadequate”. The award means that Oxfordshire is now better than the national average for “Outstanding” domiciliary care agencies with three per cent given the top rating locally compared to two per cent nationally. A total of 86 per cent of local agencies are rated “good” compared to 82 per cent nationally.

## **NIC CYCLING ADVISER VISITS OXFORD**

The Sunday Times journalist Andrew Gilligan was in Oxford on 7 and 8 August in his newly appointed role of cycling adviser to the National Infrastructure Commission (NIC). Mr Gilligan has been asked to write a report, by 11 September, on cycling across Oxford, Milton Keynes, Cambridge and the Growth Corridor and how to make it “world class”. He had meetings with the the Cabinet Member for Environment, Councillor Yvonne Constance, and Bev Hindle, Strategic Director for Communities, along with several of his directorate colleagues. Discussions covered the Local Transport Plan, recent infrastructure achievements, plans for the future including provision for cycle commuters (who account for 19% of all commuter journeys in the city), how to get more people into cycling and cycling’s health benefits.