

FULBROOK PARISH COUNCIL

MINUTES OF MEETING

Date: Monday May 18th 2015 at 7.30 pm

Venue Parish Church of St James the Great

Present: Councillors: Mr Gavin Beveridge GB (Chairman)
Mr Walford Ingleby WI (Vice-Chair)
Mrs Patricia Picking PP
Mr Robert Warner RW
Mrs Lynn Newland LN

Clerk: Mrs Jo Glyde (Clerk)

For convenience the following abbreviations may be used in some instances in these minutes.

FPC	Fulbrook Parish Council
MEWRRRA	Meadow End & Walnut Row Residents Association
OCC	Oxfordshire County Council
WODC	West Oxfordshire District Council
OALC	Oxfordshire Association of Local Councils
NALC	National Association of Local Councils
ORCC	Oxfordshire Rural Communities Council

1. **Public Participation**

There were no parishioners present.

2. **Declaration of Interests**

- 2.1 There have been no changes to Councillor's interests, and there were no interests to declare regarding items on the agenda.

3. **Minutes of the meeting held on Monday April 13th 2015**

- 3.1 The minutes of the meeting held on Monday April 13th 2015 were approved by Councillors and signed by the Chair.

4. **Matters Arising**

- 4.1 Clerk has placed item in both newsletter and website regarding dog fouling. Another notice has been erected in Beech Grove.
- 4.2 Shrubs encroaching at The Knoll were removed.
- 4.3 2nd AED (defibrillator) training session taking place 19/05/2015.
- 4.4 Clerk renewed contract with McCrackens.
- 4.5 **Clerk will continue to distribute paper copies of planning applications** **Clerk**
- 4.6 Transparency changes have been implemented on website by Clerk
- 4.7 PP has seen HMRC payment book to check payments from 2014/2015
- 4.8 RW completed Playpark risk assessment and sent copy to clerk.
- 4.9 PP removed wreathes from War Memorial prior to recent works.

- 4.10 GB attempted to contact South Newington re A361 survey with no success.
 4.11 Clerk still awaiting quotation from McCrackens for the further Highways works.
 4.12 See minute 10

5. Finance

- 5.1 The clerk had received insurance quotations from AON and Zurich. FPC decided to remain with the current insurers, AON.

Clerk to complete payment of insurance from 1st June 2015

Clerk

6. Planning

- 6.1 **Applications received** –
 Wagtail Cottage, Westhall Hill. Modifications to existing property.

Decisions received –
 No decisions received.

7. Amenities

- 7.1 At the last Amenities group meeting a Summer outing was proposed to Weston-Super-Mare in the first 2 weeks of July. A quotation has been received for a 50 seater coach for £550.00. FPC agreed to that 50% of the costs should be paid for from the Amenities money held by FPC.

8. Grass Verges

- 8.1 Concerns have been raised about the standards of the grass verges throughout the village. WI commented on the high standards maintained in Coombe, where they have erected signs asking for the grass verges to be respected. GB is still waiting for clarification from OCC about the responsibilities of FPC in respect of the verges.

GB to write article for next Newsletter asking for Villagers views on the maintenance of the grass verges in the village.

GB

9. War memorial

- 9.1 GB stated that the work on the copings is now complete. There was comment on how attractive the War Memorial looked without the bollards and railings around it. However this also raised a concern about the safety of the memorial, as without the railings it might be easier for someone to fall down the step and hurt themselves. GB stated that he had contacted Building Control at WODC who told him that the War memorial would not break any building rules without the railings, as the drop was less than two feet. WI suggested raising the level of the base of the Memorial so that it would all be at ground level.

It was decided that with 2018 approaching it was necessary to get advice about the further works needed on the Memorial, as further stone needs replacing.

GB to contact Dave Weir about storing the bollards and railings until a decision as to whether they should be replaced was made, following advice from specialists on work needed to the plinths.

GB to contact the War Memorial Trust to ask for advice to take the project forward.

GB

10. Community Assets

- 10.1 Playpark lease – Cottsway Housing Association
 GB has been in contact with Cottsway Housing Association with regard to extending the lease on the Playpark, when it expires in 3 years time. Cottsway expressed no concerns at this time about extending the lease and it was decided not to take this further as action was not necessary at present.

10.2 Carpenters Arms

RW has established that The Carpenters Arms is now owned by Hawthorn Leisure Group, who purchased the pub, along with about 350 others last year. RW stated that he felt the pub should be listed as a community asset as this restricted the 'permitted development rights' of the property.

RW to complete forms to list both the Playpark and The Carpenters Arms as community assets.

Clerk to give RW contact details for Cottsway Housing Association

**RW
Clerk**

11. Dates of next Meetings

FPC –July 27th and September 7th 2015 – 7.30 pm