

## FULBROOK PARISH COUNCIL

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### MINUTES OF MEETING

<b>Date:</b>	<b>Monday 16<sup>th</sup> January 2017 7.30 pm</b>	
<b>Venue</b>	Parish Church of St James the Great	
<b>Present:</b>	Councillors:	Mr Walford Ingleby WI (Chair) Mr Gavin Beveridge GB Mrs Patricia Picking PP Mr Robert Warner RW
	Clerk:	Mrs Jo Glyde (Clerk/RFO)
	Parishioners:	3 villagers was present – Mr P Burns (PB), Mr P Glyde (PG), Mr R Newport (RN)
	OCC:	Mr N Field –Johnson (NF-J) (prospective OCC candidate)
	Apologies:	Mrs L Newland (LN)

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For convenience the following abbreviations may be used in some instances in these minutes.

FPC	Fulbrook Parish Council
MEWRRRA	Meadow End & Walnut Row Residents Association
OCC	Oxfordshire County Council
WODC	West Oxfordshire District Council
OALC	Oxfordshire Association of Local Councils
NALC	National Association of Local Councils
CFO	Communities First Oxfordshire

#### 1. Public Participation

- 1.1 Clerk has received complaints about both speeding and overtaking cars in the village. It was suggested that more repeater signs might be necessary to slow the traffic down. PP commented that the signs are legally correct. WI asked if we could have another VAS at the Burford end of the village. NF-J as part of his election campaign he is organising a petition in Burford to slow down the traffic. He would happy to assist with this type of scheme for Fulbrook.  
**Clerk to ask PCSO to arrange speed camera/gun to discourage speeding** Clerk  
**WI to research signs that could be used in village to slow down traffic.** WI
- 1.2 The litter bin in the lay-by on Cocklands Hill is regularly being used by someone to deposit domestic rubbish. This is being collected by WODC when they empty the litter bin. It was suggested that a sign be erected to discourage this practise.  
**Clerk to monitor the lay-by for the next month to establish if a sign is necessary.** Clerk
- 1.3 The bench half-way up Beech Grove has a rotten leg.  
**RW to remove bench.** RW
- 1.4 A parishioner has volunteered to have dead trees removed from the verge on Westhall Hill, opposite Wagtail Cottage. This offer was gratefully accepted by FPC.

#### 2. Declaration of Interests

There have been no changes to Councillor's interests, and there were no interests to declare regarding items on the agenda.

### **3. Minutes of the meeting held on Monday 14<sup>th</sup> November 2016**

- 3.1 The minutes of the previous meeting were approved by the Councillors and were signed by the Chair.

### **4. Matters Arising**

- 4.1 (1.1) It was decided not to give management of Fulbrook Garden to a third party, The Wychwood Project.
- 4.2 (1.2) RW removed damaged red litter bin in Meadow Lane.
- 4.3 (1.3) RN removed fallen tree from Garnes Lane.
- 4.4 (1.4) Clerk contacted CJD Architects and advise that FPC would not comment prior to planning application on land behind Carpenters Arms.
- 4.5 (1.5) The parishioner interested in the walkway alongside Burford bridge is continuing to make enquiries of the relevant landowners as to access.  
**FPC to pass onto OCC when appropriate.** WI
- 4.6 (1.6) Clerk contacted OCC regarding filling of salt bin at the end of Church Lane, but no action taken.  
**Clerk to contact OCC again regarding filling of salt bin.** Clerk
- 4.7 (4.4) See 11 below
- 4.8 (5.2) Clerk prepared donation cheques and distributed.
- 4.9 (5.3) Clerk amended budget document and distributed to FPC.
- 4.10 (7.1) **FPC to publicise issues with Playpark in next Newsletter and at APM.** FPC
- 4.11 (10.1) See 10 below
- 4.12 (10.1) **Clerk to arrange meeting with grass cutting contractor as soon as possible** Clerk

### **5. Financial Statement**

- 5.1 Statement for 1<sup>st</sup> November 2016 to 31<sup>st</sup> December 2016 was approved by Councillors.
- 5.2 It was agreed to renew subscription to OALC and review membership of CFO  
**Clerk to pay subscription to OALC when renewal received.** Clerk

### **6. Local Plan and A40 proposed Changes**

There was concerned discussion about the number of houses needed to be built within the WODC area and the lack of infrastructure provided for these developments. The inadequacy of the proposed Eynsham Park and Ride scheme for the A40 route into both Oxford and beyond was also widely discussed. NF-J commented that Burford Town Council had recently turned down the proposed development of 68 houses in Barnes Lane.

**WI to write a statement from FPC recognizing the need for more housing but stating that the infrastructure needs to be developed in a timely manner.** WI

### **7. Planning**

- 7.1 Applications received - 16/03952/HHD – Single front extension to Lilleybank Cottage, Meadow Lane  
16/04231/PNT – extension to telecommunications mast, Beech Grove
- 7.2 Applications decided – 16/04231/PNT –extension to telecommunications mast, Beech Grove – withdrawn.

### **8. Amenities**

The next meeting of the Amenities committee is on February 21<sup>st</sup> at 7.00 pm at the Carpenters Arms. A new Chairman is still required.

### **9. War Memorial**

- 9.1 GB awaiting the result of War Memorials Trust meeting in which a decision about grant for Fulbrook War Memorial will be made.

**10. Grass cutting**

- 10.1 WI suggested that villagers should be responsible for cutting the verges in front of their properties, as in many areas of the village. He suggested getting a quotation from the contractor for cutting the verges along the A361 and then seeing what else was affordable with remaining monies. RN suggested that FPC require local landowners to be held responsible for cutting the footpaths on their land, as is legally required.

**Clerk to contact contractor McCrackens and arrange meeting to discuss grass cutting requirements for 2017**

**Clerk/WI**

**11. Village Website**

- 11.1 Following hacking of village website last autumn, basic work was completed by contractor, Alperia, to get the website up and running. Contractor has provided a quotation for updating language and design of website, which had been looking very tired. NF-J suggested FPC approach Burford School to design website. It was noted that the maintenance and security of the website remain paramount. It was decided to ask Alperia to complete the up-dating work on the website.

**Clerk to contact Alperia and ask them to complete work.**

**Clerk**

GB stated that would be resigning from FPC with immediate effect. PP proposed a vote of thanks for all GB has achieved both as Councillor and Chairman of FPC.

**Clerk to contact Returning Officer to ask for co-option details.**

**Clerk**

**12. Date of Next Meeting**

- 14<sup>th</sup> March 2017 Parish Council Meeting: 7.30pm.